

APPLICATION FOR THE POST OF:**LOCATION / DEPARTMENT:****WHERE POST ADVERTISED:**

*Please write clearly using Black Ink or Type and complete all parts of this form
A CV may be submitted with your completed application form*

Disabled applicants will be guaranteed an interview if they meet the minimum criteria for the job. Please tick if applying on this basis.

Yorwaste Ltd welcomes individuals to apply on a job share basis. Please tick if applying for a job share.

PERSONAL DETAILS

(Mr/Mrs/Miss/Ms) Other: First Name:

Surname: Initials:

Address:

..... Post Code:

Home Tel: Daytime Tel:

Date of Birth: National Insurance No:

PRESENT EMPLOYMENT OR LAST EMPLOYMENT (IF NOT CURRENTLY EMPLOYED)

Job Title: Date of Appointment:

Employer: Date of Leaving:

Address:

..... Post Code:

Period of Notice: Present / Final Salary:

DO YOU HOLD A CURRENT FULL DRIVING LICENCE? YES / NO **

Car YES / NO **

LGV YES / NO **

HGV (please give class details) YES / NO **

Do you have any endorsements YES / NO **
If yes, please give details

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*(** please delete as appropriate)*

Please give a full description of the major duties and responsibilities of your present (or last) employment: *(Please continue on a separate piece of paper if necessary)*

PREVIOUS EMPLOYMENT (most recent first)

From	To	Job Title	Employer	Brief Details of Duties	Reason for Leaving

Please continue on a separate piece of paper in necessary.

VOLUNTARY / UNPAID ACTIVITIES

Time Input (apprx)	Position Held	Organisation	Brief Details of Duties

EDUCATION / TRAINING / QUALIFICATIONS

Applicants may be requested to provide proof of education / training / qualifications

Dates	Details

Please continue on a separate piece of paper if necessary.

Please list any institution or society of which you are member, the class membership, the date obtained and state if examined.

ABILITIES, SKILLS, KNOWLEDGE & EXPERIENCE

Please give your reasons for making this application. You need to read the job description carefully then explain how your skills, abilities and experience fit you for this post. These may have been gained through paid employment, voluntary / community work, domestic responsibilities, spare time activities and training.

I declare to the best of my knowledge and belief that the information I have given is correct.

Signature:

Date:

Have you enclosed a CV YES / NO

REFERENCES

Please give details of TWO people who are willing to supply references (not relatives) one of whom should be your present employer (or last employer if not currently employed). If you are in, or have just completed, full-time education, one reference should be from your School/College/University.

<p>1. Name:</p> <p>Address:</p> <p>Occupation:</p> <p>Telephone No.</p> <p>Fax No.</p>	<p>2. Name:</p> <p>Address:</p> <p>Occupation:</p> <p>Telephone No.</p> <p>Fax No.</p>
<p>May your referee be approached prior to interview</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>May your referee be approached prior to interview</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>

ADDITIONAL INFORMATION

Have you any unspent criminal convictions (i.e. within the last 5 years)

YES NO Case Pending (please give details)

If yes, please give details

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Are you eligible to work in the UK under the Asylum & Immigration Act 1996 (Prevention of Illegal Working)

YES NO

If no, please attach a statement indicating your position, with regard to accepting paid employment in the UK.

